



**Music Therapy Registration  
Rhythm & Rehab LLC**

919-961-2605

[musictherapy@rhythmandrehab.org](mailto:musictherapy@rhythmandrehab.org)

[www.rhythmandrehab.org](http://www.rhythmandrehab.org)

Parent/Guardian \_\_\_\_\_

Client's name \_\_\_\_\_ DOB \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

E-mail \_\_\_\_\_

Scheduled session day/time \_\_\_\_\_

- |   |                     |                     |
|---|---------------------|---------------------|
| _____ Individual Music Therapy                              | _____ 30 min / \$55 | _____ 45 min / \$75 |
| _____ Group Music Therapy                                   | _____ 30 min / \$25 | _____ 45 min / \$35 |
| _____ 30-minute adapted music lessons - \$40 plus materials |                     |                     |

Who can we thank for referring you to Rhythm & Rehab? \_\_\_\_\_

*I have read, understand and agree to the policies and procedures. For group therapy and adapted piano: I understand that there are NO REFUNDS GIVEN FOR MISSED SESSIONS. Every effort will be made to reschedule adapted music lessons but make-up lessons are not guaranteed. There are no make-up sessions available for group therapy.*

\_\_\_\_\_ Date \_\_\_\_\_

## **Policies and Procedures**

### **Rates and Payments:**

- Group Therapy, Adapted Piano and Musical Theatre classes are billed in advance at the beginning of each month *before* services have been rendered. Individual therapy sessions are billed at the end of each month *after* services have been rendered.
- Invoices are e-mailed at the beginning of each month. Payments are due the first week of every month.
- A \$50 one-time registration fee will be included with your first invoice. If you register your child at the initial consult/trial session, this \$50 registration fee will be waived.

### **Policies for Individual Music Therapy:**

- *Sessions are billed on a monthly basis at the beginning of each month after services being rendered unless otherwise agreed upon.* (i.e., May invoice will include sessions held in April). Payments are due the first session of each month.
- 24-hour advance notice is required for cancellations such as vacations, appointments, and other conflicts that cannot be re-scheduled.
- Cancellations, other than illness, receiving less than 24-hours notification will result in being billed 50%.
- “No-shows” will be billed the entire rate.
- Two or more cancellations within an eight-week period may result in discontinuation of services.
- Two or more “no-shows” within an eight-week period will result in discontinuation of services.

### **Policies for Group Music Therapy / Musical Theatre**

- *Sessions are billed on a monthly basis at the beginning of each month prior to services being rendered unless otherwise agreed upon.* Payments are due the first session of each month. There will be a \$10 fee for accounts that have not been paid in full by the end of each month.
- *No refunds are given for missed sessions.* Your account will be credited if a session is cancelled by the therapist.
- *Sessions will start and end at the scheduled time.* Your time is precious! Additionally, it is hard for many of our children to wait. Thank you for doing your best to be on time.
- *Parent participation is required for Early Childhood and early elementary ages to ensure the child's success.* Group sessions are very active and require a “hands on” approach. Children progress into independent participation more quickly with your help and encouragement! If this is difficult for your family situation, please contact us. We will make all efforts to find a solution that will accommodate family scheduling challenges.
- *Please make arrangements for younger siblings.* Siblings, especially toddlers, also need the attention of mom or dad making it difficult for the parent to attend to the needs of the child in therapy. Again, if this is difficult, please contact Rhythm & Rehab so that we can find a solution. Depending on the age of the sibling, it may be possible to include him/her into the group at a discounted rate.
- There have been times when, due to illness or vacations, there is only one child in attendance. Because activities such as turn-taking requires less time, the session may end early.

### **Policies for Adapted Music Lessons:**

- *Sessions are billed on a monthly basis at the beginning of each month prior to services being rendered unless otherwise agreed upon.* Payments are due the first session of each month. There will be a \$10 fee for accounts that have not been paid in full by the end of each month.
- *No refunds are given for missed sessions.* Every effort will be made to schedule a make-up session but a make-up session cannot be guaranteed. Your account will be credited if a session is cancelled by the therapist.

### **Withdrawal and Termination**

- Parents wishing to terminate services must provide notice thirty days in advance of the next billing cycle unless otherwise agreed upon. No refunds or credits will be given.
- Termination of services will result from non-payment and/or excessive absences.